

**Meeting Minutes**  
**San Antonio Regional Flood Planning Group Meeting**  
**Tuesday, January 23, 2024**  
**3:00 PM**  
**San Antonio River Authority**

**Roll Call:**

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent ( ) / Alternate Present (*)</u>
Brian Yanta	<i>Agricultural interests</i>	
David Wegmann	<i>Counties</i>	
Doris Cooksey	<i>Electric generating utilities</i>	*Summer Johnson
Deborah (Debbie) Reid	<i>Environmental interests</i>	X
Nefi M. Garza	<i>Flood districts</i>	X
Cara C. Tackett	<i>Industries</i>	X
Jeffrey Carroll	<i>Municipalities</i>	X
Robert Reyna	<i>Municipalities</i>	X
Suzanne B. Scott	<i>Nonprofit</i>	X
John Paul Beasley	<i>Public</i>	
Derek Boese	<i>River authorities</i>	X
Jose Reyes	<i>Small Business</i>	X
David Mauk	<i>Water districts</i>	X
Donovan Burton	<i>Water Utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent( )/ Alternate Present (*)</u>
Marty Kelly	Texas Parks and Wildlife Department	X
James Blount	Texas Division of Emergency Management	
Jami McCool	Texas Department of Agriculture	
Jarod Bowen	Texas State Soil and Water Conservation Board	X
Kris Robles	General Land Office	X
Anita Machiavello	Texas Water Development Board (TWDB)	*Mike Kelly
Susan Roberts	Texas Commission on Environmental Quality	

**Quorum:**

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **11**

Number required for quorum per current voting positions of 14: **8**

*All meeting materials are available for the public at: <http://www.region12texas.org>.*

### **AGENDA ITEM NO.1: ROLL CALL**

Ms. Kendall Hayes, San Antonio River Authority, called the role and confirmed a quorum.

### **AGENDA ITEM NO.2: PUBLIC COMMENT – LIMIT 3 MINUTES PER PERSON**

No public comments.

### **AGENDA ITEM NO.3: APPROVAL OF THE MINUTES FROM THE PREVIOUS SAN ANTONIO REGIONAL FLOOD PLANNING GROUP MEETING (REGION 12)**

Mr. Burton motioned to approve the minutes. Mr. Garza seconded the motion, motion passed.

### **AGENDA ITEM NO.4: DISCUSSION AND APPROPRIATE ACTION TO ELECT OFFICERS AND MEMBERS-AT-LARGE OF THE EXECUTIVE COMMITTEE**

Ms. Scott motioned to maintain the existing slate of officers as detailed below. Mr. Mauk seconded the motion, motion passed.

Officers: Chair Mr. Boese, Vice Chair Ms. Tackett, Secretary Mr. Wegmann

Members-At-Large: Ms. Reid and Mr. Garza

### **AGENDA ITEM NO.5: CONSIDER PUBLIC NOTICE REQUIREMENTS PER TEXAS ADMINISTRATIVE CODE §361.12(a)(3)**

Ms. Hayes presented the item and its impact on posting requirements. Discussion ensued regarding providing additional notice on an ad hoc basis to increase outreach. No action was taken to change the RFPG's public notice requirement.

### **AGENDA ITEM NO.6: COMMUNICATIONS FROM THE TEXAS WATER DEVELOPMENT BOARD (TWDB)**

Mr. Mike Kelly, Manager of Regional Flood Planning at TWDB, introduced himself to the RFPG. He congratulated the SARFPG for completing the 2023 Regional Flood Plan and responding to TWDB's RFI. Mr. Kelly reminded the RFPG members that TWDB's November newsletter has key dates for Cycle II and information for the time of transition.

RFPG members asked Mr. Kelly for information on TWDB's Flood Infrastructure Fund grant application. The following discussion is available on the Region 12 website at [region12texas.org](https://region12texas.org).

#### **AGENDA ITEM NO.7: CHAIR REPORT**

Chair Boese welcomed the RFPG members to the beginning of the second cycle of regional flood planning and thanked the group for electing him to serve as chair. He introduced River Authority Director of Water Resources, Mr. Steve Metzler.

#### **AGENDA ITEM NO.8: PRESENTATION ON CYCLE II BUDGET AND SCOPE OF WORK**

Ms. Hayes presented the budget and scope of work for the second cycle of regional flood planning.

#### **AGENDA ITEM NO.9: PRESENTATION ON CYCLE II WORKING SCHEDULE**

Ms. Hayes presented key dates for the second cycle of regional flood planning.

#### **AGENDA ITEM NO.10: DISCUSSION AND APPROPRIATE ACTION TO AUTHORIZE THE PLANNING GROUP SPONSOR TO PUBLISH AN RFQ FOR A TECHNICAL CONSULTANT**

Ms. Hayes requested authorization for the River Authority to begin the solicitation process for the second cycle's technical consultant. The RFPG directed Ms. Hayes to distribute the draft RFQ to the voting members for their review before publishing the solicitation.

Chair Boese motioned to authorize the Planning Group Sponsor to publish an RFQ for a technical consultant. Mr. Mauk seconded the motion, motion passed.

#### **AGENDA ITEM NO.11: PUBLIC COMMENT – LIMIT 3 MINUTES PER PERSON**

No public comments.

#### **AGENDA ITEM NO.12: DATE AND POTENTIAL AGENDA ITEMS FOR NEXT MEETING**

Ms. Hayes will contact the RFPG members to schedule the next SARFPG meeting in March or April. No date selected at this time.

#### **AGENDA ITEM NO.13: ADJOURN**

Ms. Reid motioned to adjourn. Mr. Garza seconded the motion, motion passed.